

The cost of a certificate is \$200.00 and must be paid once the certificate is delivered.

Required Documents (to include with application):

- o Proxy form (power of attorney) if necessary
- o In the case of a company: a copy of the constitutive documents.
- o In the case of a person in an associated business or under a business name: a copy of the business name deposited with the Ministry of Justice department.
- o In the case of a leased location: a signed copy of the lease, signed agreement of a promised lease or any other document with the same effect which confirms that the owner of the building consents the tenant to use the location.
- o Interior floor plan with seal of an architect (indicates the floor area, interior unit configuration, key floor plan (if necessary) **(Note : the plan must allow to verify the safety norms in matters of fire prevention)**)

Commercial Name : _____

Nature of business or activity : _____

REGISTRATION

Registration No. : _____ Corporation No. : _____

ADDRESS OF THE PLACE OF BUSSINESS IN TOWN OF MOUNT-ROYAL

Address : _____

Postal Code : _____

Contact : _____ Telephone No. : _____

OWNER OF THE BUSINESS (LESSEE)

Name : _____

Address : _____

City : _____ Postal code : _____

OWNER OF THE BUILDING (LESSOR)

Name : _____

Address : _____

City : _____ Postal code : _____

Contact : _____ Telephone No. : _____

OCCUPATION

Date of occupation : _____ Number of employees : _____

Start of lease: _____ End of lease date : _____ Area as per lease : _____

I declare the information provided herein is exact and I agree to conform to all Town of Mount-Royal By-laws, all related laws in force and to the instructions or orders which may be given by the inspectors.

Name of the applicant (in block letters) : _____

Date : _____ Signature : _____

FOR OFFICE USE ONLY	
Permitted usage class :	_____
Zone : _____ Use approved ? :	<input type="checkbox"/> Yes <input type="checkbox"/> No Initials : _____
Comments :	_____ _____