



August 5, 2019

POSITION TO BE FILLED

AUXILIARY JANITOR MUNICIPAL BUILDINGS



YOUR MANDATE

Under the authority of the foreman, you will perform work involving various manual janitorial tasks related to the maintenance of municipal buildings. You will use any light electrical equipment for the tasks to be performed.

The schedule is variable (day, evening, weekend) and 40 hours per week.

The hourly wage for the year 2019 is \$28.04

YOUR MAIN RESPONSABILITIES

- Wash and sweep rooms, offices, men's and women's toilets, corridors, indoor stairs, furnace room, electric room, storage room or any other space that requires maintenance;
- Place tables, chairs and other furniture as needed ;
- Dust horizontal shelves (e. g. library shelf);
- Carry out minor repairs (screw in wall plates, etc.) ;
- Wash and clean windows and display cases, dust woodwork;
- Prepare equipment for meetings when required;
- Inspect the premises and check the security of doors and windows before leaving;
- Inform your immediate supervisor of the different needs for cleaning products and hygiene items required;
- Prepare orders for dishes, wash and count them;
- All other related tasks.

YOUR PROFILE

- Experience in assembly
- Experience in minor repairs (plaster, painting, framing, etc.)
- Experience in housekeeping (brooming, dishes, floor maintenance)
- You are autonomous
- You have a focus for a job well done
- You have an ability to communicate with customers (colleagues, citizens)
- You are courteous, polite and discreet

YOUR SKILLS

- Bilingualism (French, English)
- Know how to count

MAIN BENEFITS INCLUDE

- Competitive compensation
- Stable employment
- A defined benefit pension plan
- Work/life balance through various leave banks
- Possibility of working overtime
- Work clothing provided by the employer
- Free parking for employees
- Employee Assistance Program offered by the City

PLEASE JOIN US!

You will work with a dynamic team, in a healthy and motivating work environment, where mutual support is a priority.

Please note that applications will be accepted until Friday, August 16, 2019, 4:30 p.m.

Interested parties should send their request by e-mail to Roxane Gaudreau at ressourceshumaines@ville.mont-royal.qc.ca or in person at the Human Resources Office (90 avenue Roosevelt, Mont-Royal (Québec), H3R 1Z5), quoting competition number **IT-08-16**.

