

DEMOLITION REQUEST

LOCATION

Address of the property

Civic n°

Street name

City

Province

Postal code

Lot(s) number(s)

IDENTIFICATION OF THE APPLICANT

Applicant *If the applicant is not the owner of the property, please fill up the proxy attached to this form.

Last name

First name

Address of the applicant

Civic n°

Street name

City

Province

Postal code

Applicant's information

E-mail

Phone number

DESCRIPTION OF THE WORK

Signature of the applicant

Date

DEMOLITION REQUEST

REQUIRED DOCUMENTS

- Application form;
- Proxy, if applicable;
- Pictures of the four (4) existing facades;
- Preliminary presentation of the reuse of the land (Implantation plan, the four (4) elevations and 3D perspectives of the new project);
- Report(s) of the professionals (ex: engineer, architect, etc.);
- Quote of the construction cost of demolition and reconstruction;
- Schedule of demolition and construction work;
- Proof of civil liability insurance.

APPROBATION PROCESS

- Submission of a complete request, including all required documents and payment of the analysis fees;
- Analysis of the request and convening of the Demolition committee by the Department;
- Publication of a public notice on the City's website and on the concerned property at least fifteen (15) days before the meeting during which the Demolition committee will study the request. 10 days period for citizens to submit their written comments;
- Holding of a meeting for the Demolition committee to study the request. This is a public session that all citizens can attend;
- 30-days appeal period to object to the committee's decision;
- Payment of the contribution for park fees and delivery of the bank guarantee letter to the City;
- Submission of the permit applications for the new construction and presentation of the project to the Comité consultatif d'urbanisme (CCU);
- Once the construction project has been approved by the City Council (after the favorable recommendation of the CCU) in compliance with the city by-laws, the demolition permit and the construction permit **will be issued simultaneously.**

PROXY

OWNER'S INFORMATION

Last name

First name

E-mail

Phone number

ADDRESS OF THE IMPLICATED PROPERTY

Civic n°

Street name

City

Province

Postal code

Lot (s) n°

AUTHORIZED REPRESENTATIVE'S INFORMATION

Last name

First name

E-mail

Phone number

ADDRESS OF THE REPRESENTATIVE

Civic n°

Street name

City

Province

Postal code

OWNER'S AUTHORIZATION

The owner authorizes his representative, named above, to submit to the Town of Mount Royal, one or more requests provided in the by-law, namely :

- Consult my property's file (including the plans) and obtain a copy
 - Consult and obtain copy of the plans only
 - Complete an application for a permit or a certificate
 - Other request, please specify the nature : _____
- _____
Other request's specification

The owner also authorizes his representatives, named above, to sign the documents and commitments required for the submission of this application for the property indicated above.

OWNER'S SIGNATURE

I declare to be the owner of the building and I authorize my representative to submit to the Town of Mount Royal one or several application (s) as listed above.

Signature

Date