

Address of project : _____

REQUEST FOR PERMIT or CERTIFICATE

A non-refundable fee of \$100 is required to open any permit or certificate file.

- SUBDIVISION PERMIT - 100\$ plus park tax (when applicable)**
- CONSTRUCTION PERMIT - 100\$ + 9.00 \$ per 1 000 \$ (residential - min 250\$) et (non-residential – min. 400\$)**
The fee is calculated according to the submission of the contractor or the final contract with the contractor – this must be submitted before the permit can be issued.
- SITE PREPARATION CERTIFICATE - 100\$ - The permit will only be issued once the inspector has approved a proposed plan for the construction site, including accesses, rigid fencing, construction trailers, protection measures for trees and infrastructure.**
- PERMIT FOR UNDER PINNING A STRUCTURE OR other STRUCTURAL WORK : - 6.00 \$ par tranche de 1 000 \$ (min. 100\$)**
The fee is calculated according to the submission of the contractor or the final contract with the contractor – this must be submitted before the permit can be issued.
- PLUMBING PERMIT - 100\$ + 10\$ for every plumbing fixture added (residential) and \$15 for every plumbing fixture added (non-residential)**
- SIGNAGE CERTIFICATE - 200\$ min: 25\$ per square meter (m²) of sign area**
- CERTIFICATE OF AUTHORIZATION FOR LANDSCAPING - 6.00 \$ per 1 000 \$ (min. 200\$)**
The fee is calculated according to the submission of the contractor or the final contract with the contractor – this must be submitted before the permit can be issued.

If owner is not applying for permit his duly authorized representative must have the TMR signed proxy which can be found on our web site

Duly authorized representative for the file:

1. Name _____ Telephone : _____
 Address _____ Cellular : _____
 e-mail : _____

Professionals on the project:

2. Architect _____ e-mail : _____
 Address _____ Telephone : _____

3. Engineer _____ e-mail : _____
 Address _____ Telephone : _____

4. Entrepreneur _____ e-mail : _____
 Address _____ Telephone : _____ RBQ licence no.: _____

5. Description of work : _____

6. Total cost of project : _____ Copy of cost submission :

7. Starting date of work : _____ Duration of work : _____

Owner Information / Contact Information:

8. Name _____
 Address _____ Telephone : _____
 Temporary address _____
 e-mail : _____ Cellular : _____

Signature of owner: _____ Date : _____